

**Senor Cluster Program Manager**

Advert – April 2025

* **Do you want to do work that really matters? Help us end avoidable blindness**
* **Full time, 2-year fixed term contract (possibility of extension)**
* **The role can be based in Kunming or Beijing (Flexible work from home arrangements available)**
* **Closing Date: Wednesday the 18th of May 2025（We may arrange interviews in advance based on the Resumes received before this deadline. If you are interested in this position, please submit your Resume as soon as possible）**

**ABOUT THE FRED HOLLOWS FOUNDATION**

The Fred Hollows Foundation is an international development organisation working to prevent blindness and restore sight. We continue to carry on the legacy of Professor Fred Hollows, who believed every person had the right to quality eye care, no matter where they live. The Foundation is known around the world as an organisation that works with purpose and determination. With a reputation for excellence, we are well known for making change happen.

The Foundation has grown to work in more than 25+ countries throughout Africa, South Asia, Southeast Asia, the Middle East and the Pacific, as well as Australia. The Foundation has restored sight to more than 3 million people worldwide. We have an ambitious five-year strategic plan that aims to take us even closer to realising our vision of a world in which no person is needlessly blind, or vision impaired and Indigenous Australians exercise their right to sight and good health. To find out more about our work, please visit our website <https://www.hollows.org>

**THE OPPORTUNITY**

The Senior Cluster Program Manager is accountable for working with Cluster Director to ensure the delivery of high-quality strategic planning, design and operational delivery of cluster country programs that are aligned to The Foundation’s strategic framework.

**KEY RESPONSIBILITIES**

* **Strategic Planning and Implementation**: Providing technical support and input for planning, developing, and implementing cluster country programs that align with The Foundation's overall strategy. This includes ensuring clarity, communication, and implementation of the strategy across all countries within the cluster.
* **Advocacy and External Relations**: Undertaking advocacy efforts in line with The Foundation’s Advocacy & Government Engagement Strategy. Facilitate building strong internal and external relationships across cluster countries, including with officials from multilateral and bilateral agencies, government agencies, peer agencies, NGOs and donors.
* **Technical and Operational Support**: Providing technical and operational support to country programs to ensure effective and efficient delivery of program activities, with a focus on supporting cluster country programs’ monitoring, evaluation, reporting and learning (MERL), and facilitating the provision of specialist technical support to country program teams and implementing partners.
* **Team Collaboration and Development**: Developing strong business relationships across cluster countries and driving shared initiatives. Collaborating with various teams to maintain strong relationships and build capability within and across cluster country teams to foster a culture of engagement and collaboration.
* **Compliance and Governance**: Supporting country teams to ensure compliance with all relevant legislative, reporting, and governance requirements locally and in line with Head Office.

**WHAT YOU’LL NEED TO SUCCEED**

* Previous experience on program development, implementation, management & coordination in international development sector at country and regional levels.
* Extensive professional experience in international development or public health.
* Extensive experience in negotiating and partnering with various stakeholders, including government, multilateral, and non-government agencies.
* Significant years of experience in proposal writing, program design, and monitoring, evaluation, reporting, and learning (MERL), including research.
* Experience in working with cross cultural teams.
* Strong facilitation skills – with the ability to work collaboratively with multiple teams / working groups and effectively engage people across the organisation.
* Advanced English writing and editing skills to meet the standards of different internal and external stakeholders, such as government partners, donors, etc.
* Experience in transferring skills and capacity building of staff.
* Knowledge of specific region, countries and cultures the role works across.
* Ability to travel to the ASEAN region (Primarily – China, Cambodia, Laos, Vietnam & Indonesia
* Formal qualification in international development and/or public health. A master’s degree would be highly desirable.

**How we recognise your contribution**

Through our internal programs and employee benefits we aim to create an environment where you will feel supported and empowered.  Whether your focus is on continuous learning, professional development or finding an environment which enables you to thrive while balancing family or personal commitments, we have a range of programs in place to support you.

[To find out more about our benefits click here](https://www.hollows.org/au/careers)

**APPLICATIONS**

Please apply directly via this [link](https://career10.successfactors.com/sfcareer/jobreqcareer?jobId=2204&company=thefredhol), should you have any issues accessing the link please send your CV and cover letter to [chinahr@hollows.org](mailto:chinahr@hollows.org).

Your application should include a CV and, preferably, a cover letter that outlines your interest in the role and addresses the key criteria listed in the “Key Responsibilities”, and “What you need to succeed” sections of the advertisement.

**Applications Close:** Wednesday the 7th of May 2025

*The Fred Hollows Foundation is committed to ensuring our projects and activities are implemented in a safe and productive environment that prevents harm and avoids impacting the health and safety of all people, particularly children, vulnerable people and disadvantaged groups. Applicants are advised that The Foundation reserves the right to conduct police checks and other screening procedures to ensure we maintain and promote a child safe environment.*

***Please be advised:***

1. Fred Hollows Foundation will never ask for a fee during any stage of the recruitment process.
2. All active roles are advertised directly on our website [here](http://www.hollows.org/au/careers/current-vacancies).
3. Please note we will not be accepting CV’s via agencies for this role.